

<p>MILWAUKEE COUNTY ASSESS, INFORM & MEASURE (AIM)</p>
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PROGRAM REFERRAL PROCEDURES

1. Defendants whose **most serious offense at conviction** is a Class F, G, H or I felony must be referred for an AIM assessment.
2. AIM assessments are not meant to replace or be used in lieu of presentence investigations. You should continue ordering PSIs in appropriate cases. The AIM assessment will be done in addition to the PSI.
3. Complete the AIM referral form. (Sample attached) Justice 2000 will pick up referral forms each morning. Provide a copy to the defendant, and if out-of-custody, instruct the defendant to report to Justice 2000 immediately after court to schedule an assessment appointment. Place a copy of the referral form in the court file.
4. Justice 2000 will have at least 20 working days to complete the AIM assessment on an in-custody defendant, and at least 35 working days for defendants who are out-of-custody. Justice 2000 will deliver the AIM report (Sample attached) to the parties on the date due as indicated on the referral form.

JUDICIAL FEEDBACK LOOP

(Under Development)

CIRCUIT COURT OF MILWAUKEE COUNTY
Assess, Inform and Measure (AIM) Referral

STATE OF WISCONSIN
V.

CASE No(S): _____

Defendant's Name

CUSTODY STATUS: ☐ IN ☐ OUT

The court has ordered you to undergo an assessment with the AIM Program. If you are out-of-custody, you must report to the Justice 2000 office immediately after court today to schedule an assessment appointment. **FAILURE TO REPORT WILL RESULT IN NOTICE BEING SENT TO THE COURT AND A WARRANT BEING ISSUED FOR YOUR ARREST.**

Justice 2000 AIM Program
Safety Building
821 W. State Street, Room 417
414-278-2140

☐ Assess, Inform and Measure (AIM) Program

NEXT COURT DATE: _____ AT _____ AM/PM ROOM _____ BRANCH _____

COURTHOUSE

CRIMINAL JUSTICE FACILITY

SAFETY BUILDING

AIM REPORT DUE TO COURT BY (DATE): _____

The above order has been reviewed with me. I understand that I must cooperate with the assessment and provide any and all information required by the AIM Assessment Specialist. I also understand that failure to cooperate may result in immediate notification to the court and a warrant being issued for my arrest.

DEFENDANT'S SIGNATURE: _____ DATE: _____

COURT OFFICIAL'S SIGNATURE: _____ DATE: _____